

Civic Working Group - Terms of Reference:

Remit:

Strategy:

To have oversight and ownership of key decisions relating to Civic matters

Operations:

- Develop and agree the role and remit of the Chairman of WNC
- Agree the designs for the Council Coat of Arms and Letters Patent, along with any other heraldic items
- Overview and direction for applications of use for the Coat of Arms
- Agree inscriptions and designs relating to Chairman's Chains of Office
- Oversight of Chairman's engagements and upcoming events
- Identify Civic schemes for implementation
- Identify opportunities for Civic engagement in West Northamptonshire
- Make decisions on Civic items and their future purpose in line with the Council's Office Optimisation project
- Oversight of donations made to Chairman's chosen charities and identify opportunities for fundraising
- Decision-making panel for recommendations for the WNC Honorary Alderman scheme

Membership

Civic Working Group Core Members

Current Chairman of WNC (Chair)

Leader of WNC

Deputy Leader of WNC

Vice Chairman of WNC

Immediate Former Chairman of WNC

Members as Requested by Current Chairman:

Cllr Phil Larratt, Cabinet Member for Environment, Highways, Transport and Waste Services

Cllr David Smith, Cabinet Member for Community Safety & Engagement, and Regulatory Services

Cllr Jamie Lane

Civic Working Group Officers

Rebecca Peck, Assistant Chief Executive

Roger Coleman, Council Sergeant, and Judges Lodgings Manager

Leanne Wightman, Executive Support Team Manager

Salma Stockwell, PA to Chairman and Cabinet (Notes)